



**EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16**

**Organizational Meeting - Minutes**

Monday, October 26, 2009

Central Office

**Board and Representatives:**

Debra Klein	Trustee	Present
Harry Loonen	Trustee	Present
Rob Nichols	Trustee	Present
Larry Wasyluk	Trustee	Present
Jim Brady	Trustee	Present
Chris Nichols	Trustee	Present
Mardy Charlebois	Trustee	<b>Absent</b>
Greg Ibach	Trustee	Present

**Administrators**

Stephen MacKenzie	Superintendent / Acting Chair	Present
Iva Paulik	Secretary/Treasurer	Present
Tom Koskie	Facilities/Curriculum Coordinator	Present
Grace MacGregor	Business Consultant	Present
Chelse Pearson	Executive Assistant	Present

<b><u>Item</u></b>	<b><u>Content</u></b>	<b><u>Action</u></b>
I	Superintendent S. MacKenzie commenced the meeting at 4:04 p.m.	
	<b><u>Call To Order</u></b>	
	Opening Prayer - Trustee C. Nichols	
II.	<b><u>Action Items</u></b>	
	Consideration of Agenda:	
	<b>Motion 2009-120:</b> <i>Trustee L. Wasyluk motioned to approve the agenda as presented. Motion carried.</i>	
III.	<b><u>Election of Officers</u></b>	
	<b><u>Election Of Officers</u></b>	
	<b><u>Chairman</u></b> Superintendent S. MacKenzie opened the floor for nominations for the Board Chair position.	
	<b>Motion 2009-121:</b> <i>Trustee C. Nichols nominated Trustee J. Brady for the position of Board Chair.</i>	
	Call was made 3 times for any further nominations and no further offers were made.	
	<b>Motion 2009-122:</b> <i>Trustee G. Ibach moved to cease nominations.</i>	
	Trustee J. Brady accepted the position of Board Chair.	
	<i>Motion carried.</i>	

<u>Item</u>	<u>Content</u>	<u>Action</u>
	<p><u>Vice-Chairman</u> Chairman J. Brady opened the floor for nominations for the Board Vice-Chair position.</p> <p><b>Motion 2009-123:</b> <i>Trustee L. Wasylik nominated Trustee H. Loonen for the position of Board Vice-Chair.</i></p> <p>Call was made 3 times for any further nominations and no further offers were made.</p> <p><b>Motion 2009-124:</b> <i>Trustee D. Klein moved to cease nominations.</i></p> <p>Trustee H. Loonen accepted the position of Board Vice-Chair.</p> <p><i>Motion carried.</i></p>	
IV.	<p><b><u>Formation Of Committees</u></b></p> <p>The Summary of Committee Representation is as follows:</p> <p><u>Finance</u> This is a committee of the whole.</p> <p><u>Negotiations</u> Greg Ibach Debra Klein Jim Brady</p> <p><b>Motion 2009-125:</b> <i>Trustee H. Loonen moved to approve amendments to the Negotiations Committee.</i> <i>Motion carried.</i></p> <p><u>Policy</u> This is a committee of the whole.</p> <p><u>Transportation</u> Chris Nichols Debra Klein Rob Nichols Harry Loonen Jim Brady</p> <p><u>Maintenance</u> Larry Wasylik Rob Nichols Chris Nichols Debra Klein Mardy Charlebois</p> <p><u>Joint Use</u> This is a committee of the whole.</p> <p><u>Public Relations/Bereavement</u> This is a committee of the whole.</p> <p><u>ASBA Representative</u> Jim Brady</p> <p><u>ACSTA Representative</u> Larry Wasylik</p>	

<u>Item</u>	<u>Content</u>	<u>Action</u>
	<p>Governance Circle Chris Nichols</p> <p><b>Motion 2009-126:</b> <i>Trustee D. Klein moved to add Governance Circle to the Formation of Committees. Motion carried.</i></p> <p>V. <b><u>Signing Authority</u></b></p> <p><b>Motion 2009-127:</b> <i>Trustee J. Brady nominated the following trustees and staff of Central Office as signing authority for East Central Alberta Catholic Schools:</i></p> <p>Harry Loonen Mardy Charlebois Iva Paulik Stephen MacKenzie</p> <p><i>Motion carried.</i></p> <p>VI. <b><u>Meeting Place, Date and Time</u></b></p> <p><b>Motion 2009-128:</b> <i>Trustee J. Brady motioned the following date, place, and time for ECACS regularly scheduled board meetings:</i></p> <p style="padding-left: 40px;">Place – Board Office Date – 4<sup>th</sup> Monday of the month Time – 4:00 p.m.</p> <p><i>Motion carried.</i></p> <p>VII. <b><u>Remuneration</u></b></p> <p>Board mileage rate was set at \$0.46 per km.</p> <p>Honorarium Trustees:   \$180 / month                                   Chair:         \$230 / month</p> <p>Per diem:                     \$180 / day                                       \$90 / half day</p>	

<u>Item</u>	<u>Content</u>	<u>Action</u>
	<p><b>Motion 2009-129:</b>  <i>Trustee R. Nichols motioned that remuneration be set at \$0.46 per km, trustee honorarium at \$180/month, chairman honorarium \$230/month, per diems \$180/day and \$90/half day, the meal allowance will remain the same as last year, \$20 will be provided to trustees every month in regard to a Phone/Internet fee pay out, and Policy 19 – Board Governance and Operations is approved with amendments. Motion carried.</i></p>	
VIII.	<p><b><u>Future Business</u></b>  Regular meeting to follow.</p>	
IX.	<p><b><u>Adjournment</u></b>  Meeting adjourned at 4:54 p.m.</p>	

**Respectfully submitted:**

*Original signed*

\_\_\_\_\_  
Chelse Pearson, Executive Assistant

\_\_\_\_\_  
Date

**Approved:**

*Original signed*

\_\_\_\_\_  
Jim Brady, Board Chair

\_\_\_\_\_  
Date