



EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16

Regular Meeting - Minutes

Monday, June 22, 2009

Central Office

Board and Representatives:

Jim Brady	Chair	Presiding
Harry Loonen	Vice-Chair	Present
Debra Klein	Trustee	Present
Larry Wasylik	Trustee	Present
Mardy Charlebois	Trustee	Present (arrived @ 5:22 p.m.)
Chris Nichols	Trustee	Present
Rob Nichols	Trustee	Absent
Greg Ibach	Trustee	Present

Administrators

Stephen MacKenzie	Superintendent	Present
Iva Paulik	Secretary/Treasurer	Absent
Tom Koskie	Curriculum/Facilities Coordinator	Present
Chelse Pearson	Executive Assistant	Present

Guests

<u>Item</u>	<u>Content</u>	<u>Action</u>
I.	<u>Opening Prayer</u> Opening Prayer – Trustee G. Ibach Next meeting (August) – Trustee H. Loonen	<i>Trustee H. Loonen</i>
II.	<u>Action Item</u> Chairman J. Brady commenced the meeting at 4:06 p.m.	
III.	<u>Consideration of the Agenda</u> Additions under New Business: <ul style="list-style-type: none"> a) Policy 19 – Board Governance and Operations b) Policy 20 – Acknowledgement of Deaths and Bereavements c) St. Jerome’s School Student Leadership Conference Request d) St. Jerome’s School Basketball Tournament Funding Request e) Fall AGM f) CCSTA Motion 2009- 081: <i>Trustee C. Nichols moved to approve the agenda as amended. Motion carried.</i>	
IV.	<u>Review of Previous Minutes</u> <u>Minutes of the Regular Board Meeting and Special Board Meeting</u> Motion 2009- 082: <i>Trustee H. Loonen moved to approve the minutes of the May 25, 2009 Regular Board Meeting as presented. Motion carried.</i> Motion 2009-083: <i>Trustee D. Klein moved to approve the minutes of the June 7, 2009 Special Board meeting as presented. Motion carried.</i>	
V.	<u>Business Arising Out of Previous Minutes</u> <u>Policy 17 – School Closure</u> <u>Policy 18 – Approval for Alcohol Consumption on School Property</u> Motion 2009-084: <i>Trustee G. Ibach moved to approve Policy 17 – School Closure and Policy 18 – Approval</i>	

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	<p><i>for Alcohol Consumption on School Property as presented. Motion carried.</i></p>	
<p>VI.</p>	<p><u>Technology Report</u></p> <ul style="list-style-type: none"> ▪ Technology Director M. Fox is currently launching the new email system for the division. He gave trustees a demo of what needs to be done when they create their new email. <p>Motion 2009-085: <i>Trustee H. Loonen moved to approve the Technology Report as presented. Motion carried.</i></p>	
<p>VII.</p>	<p><u>Facilities Report</u></p> <p>The Curriculum/Facilities Coordinator's report is attached.</p> <ul style="list-style-type: none"> ▪ Approval was received from Alberta Infrastructure for phase 1 of the Christ-King School modernization project. Curriculum/Facilities Coordinator T. Koskie and trustees J. Brady, C. Nichols, and H. Loonen met with Stettler MLA Mr. Hayden. It was suggested by Mr. Hayden that a letter be sent from ECACS to the Minister of Education to find emergent funding. ▪ The paving project at St. Thomas Aquinas School has been completed but the top coat will be redone. ▪ A half day training session took place in Wainwright on June 18, 2009 for use of the harnesses when using the divisional lift. A day will be set for individuals in our division to use the harnesses with our lift. Every school in the division will use the same OH&S safety plan when using the lift. ▪ A pandemic emergency response plan meeting will be held in September. ▪ Trustee L. Wasylik presented two local bids for the office renovations at St. Jerome's School. There have been no bids for the construction of the bus shelter at St. Jerome's School. ▪ The start up construction meeting for Theresetta Catholic School will take place on Wednesday, June 24 at 9:00 a.m. The divisional OH&S officer will attend, as well as Principal R. Ries and Curriculum/Facilities Coordinator T. Koskie. Curriculum/Facilities Coordinator will ask Trustee R. Nichols to attend the meeting. The cost of the gym modifications is a \$33,000 increase. ▪ Curriculum/Facilities Coordinator T. Koskie will attend a Health and Wellness Initiative meeting at St. Thomas Aquinas School on June 23, 2009. ▪ Mission and Ministry Day is August 28, 2009 at St. Thomas Aquinas School. <p>Motion 2009-086: <i>Trustee L. Wasylik moved the Board accept for the St. Jerome's School construction of two new timeout rooms and a new infirmary the tender from Legacy Building Contractors Inc. in the amount of \$37,130 + GST. Motion carried.</i></p> <p>Motion 2009-087: <i>Trustee L. Wasylik moved to approve the Curriculum/Facilities Coordinator's report as presented. Motion carried.</i></p>	<p><i>Curriculum/Facilities Coordinator T. Koskie</i></p> <p><i>Curriculum/Facilities Coordinator T. Koskie</i></p> <p><i>Curriculum/Facilities Coordinator T. Koskie</i></p>
<p>VIII.</p>	<p><u>Superintendent's Report</u></p> <p>The Superintendent's report is attached.</p> <ul style="list-style-type: none"> ▪ Alberta Education informed Superintendent S. MacKenzie that there are no legal issues with transporting non-resident students to another school division. ▪ Superintendent S. MacKenzie informed the Board on how goals of the division are going to be addressed during next school year. Alberta Education has changed the due date for the Three Year Education Plan to September and therefore it will be brought to the August Board meeting for review. ▪ Superintendent S. MacKenzie reviewed the monthly Human Resources report with the Board. ▪ Superintendent S. MacKenzie presented the enrolment trends for School of Hope to the Board. <p>Motion 2009-088:</p>	<p><i>Superintendent S. MacKenzie</i></p>

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IX.	<p><i>Trustee D. Klein moved to accept the Superintendent's report as presented. Motion carried.</i></p> <p><u>Transportation Report</u></p> <ul style="list-style-type: none"> ▪ Superintendent S. MacKenzie reviewed the transportation report with the Board. The report informed the Board of where each bus in the division is located. 	
X.	<p><u>Committees</u></p> <p><u>Accounts Payable</u></p> <p>Motion 2009-089: <i>Trustee H. Loonen moved to approve the payment of all bills. Motion carried.</i></p>	
XI.	<p><u>ASBA Representative</u></p> <ul style="list-style-type: none"> ▪ Trustees discussed their opinions regarding provincial bargaining. Chairman J. Brady will report back to ASBA. <p><u>ACSTA Director</u></p> <ul style="list-style-type: none"> ▪ Executive Assistant C. Pearson is to register trustees and book accommodations for the ACSTA and ASBA conference in November 2009 at the Westin. Trustees C. Nichols, M. Charlebois, H. Loonen, J. Brady, D. Klein and L. Wasylik will attend the ACSTA conference and trustees C. Nichols, H. Loonen, L. Wasylik, and J. Brady will also attend the ASBA conference. ▪ ECACS will receive a bill regarding the special levy for \$3,014.15. ▪ March 12 and 13, 2010 is the ACSTA Catholic Conference at the Mayfield Inn Conference Centre. ▪ The next ACSTA Director's Meeting is Friday, June 26, 2009. <p><u>Negotiations</u></p> <ul style="list-style-type: none"> ▪ Nothing to report. 	<p><i>Chairman J. Brady</i></p> <p><i>Executive Assistant C. Pearson</i></p>
XII.	<p><u>New Business</u></p> <p><u>Policy 19 – Board Governance and Operations</u></p> <p><u>Policy 20 – Acknowledgement of Deaths and Bereavements</u></p> <ul style="list-style-type: none"> ▪ Trustees will review and bring back to the August Board meeting for amendments or approval. <p><u>St. Jerome's School Student Leadership Conference Request</u></p> <ul style="list-style-type: none"> ▪ Two St. Jerome's students in grade 11 requested Board approval to attend a Student Leadership Conference in Indianapolis, Indiana on July 15 to 20, 2009. <p>Motion 2009-090: <i>Trustee L. Wasylik moved to approve the request for two St. Jerome's grade 11 students attend a Student Leadership Conference in Indianapolis, Indiana on July 15 to 20, 2009, provided that all field trip procedure requirements have been met. Motion carried.</i></p> <p><u>St. Jerome's School Basketball Tournament Funding Request</u></p> <ul style="list-style-type: none"> ▪ The Board discussed the request and directed Superintendent S. MacKenzie to reply to the school according to procedures. 	<p><i>Trustees</i></p> <p><i>Superintendent S. MacKenzie</i></p>
XIII.	<p><u>In-Camera Session</u></p> <p>Motion 2009- 091: <i>Trustee G. Ibach moved to go in camera. Motion carried.</i></p> <p>Motion 2009- 092: <i>Trustee D. Klein moved to come out of camera. Motion carried.</i></p> <p>Motion 2009-093:</p>	

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	<i>Trustee M. Charlebois moved the Board accept the renewal of evaluation for Superintendent S. MacKenzie. Motion carried.</i>	
XIV.	<u>Information Items</u>	
	<u>Correspondence</u>	
	<ul style="list-style-type: none"> ▪ Board Chair J. Brady reviewed correspondence with the Board. ▪ Trustee D. Klein informed the Board of the thank you letter from Jenna Gramlich regarding the support she received from the division concerning her participation in the ASAA Provincial Track Meet. 	
	<u>Staff Recognition</u>	
	<ul style="list-style-type: none"> ▪ The Board wishes to recognize the contributions made by Linda Hemauer, Robin Moffatt, and GERALYN L'Heureux. ▪ The Board also wishes to recognize Deb Enstrom and her band for their participation at the local parade during the Wainwright Rodeo and her class' participation at church on Sunday, June 14, 2009. 	
	<u>Trustee Concerns</u>	
	<ul style="list-style-type: none"> ▪ Trustees wished everyone a nice summer. 	
XVI.	<u>Future Business</u>	
	Date of the next regular meeting is Monday, August 24, 2009 at Central Office, commencing at 4:00 p.m.	
XVII.	<u>Adjournment</u>	
	Meeting was adjourned at 9:27 p.m.	

Respectfully submitted:

Chelse Pearson, Executive Assistant

Date

Approved:

Jim Brady, Board Chair

Date