



EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16

Regular Meeting - Minutes

Monday, August 25, 2008

Central Office

Board and Representatives:

Jim Brady	Chair	Presiding
Harry Loonen	Vice-Chair	Present
Debra Klein	Trustee	Present
Larry Wasylik	Trustee	Present
Mardy Charlebois	Trustee	Present (arrived @ 5:18)
Chris Nichols	Trustee	Present
Rob Nichols	Trustee	Present

Administrators

Steve MacKenzie	Superintendent	Present
Iva Paulik	Secretary/Treasurer	Present
Tom Koskie	Curriculum/Facilities Coordinator	Present
Chelse Pearson	Executive Assistant	Present

Guests

<u>Item</u>	<u>Content</u>	<u>Action</u>
I.	<u>Opening Prayer</u> Opening Prayer – Trustee H. Loonen	Next meeting (September) – Trustee C. Nichols <i>Trustee C. Nichols</i>
II.	<u>Action Item</u> Chairman J. Brady commenced the meeting at 4:02 p.m.	
III.	<u>Consideration of the Agenda</u> Additions under New Business: <ul style="list-style-type: none"> a) Supper Gathering with BTPS b) World Skills Competition c) Private School Funding Increase d) Mileage Comparison e) Staffing Levels at Central Office f) Blessed Sacrament Field Trip g) ALARIE Motion 2008-087: <i>Trustee R. Nichols moved to approve the agenda as amended. Motion carried.</i>	
IV.	<u>Review of Previous Minutes</u> <u>Minutes of June 23, 2008 Regular Board Meeting</u> Motion 2008-088: <i>Trustee H. Loonen moved to approve the minutes of the June 23, 2008 Regular Meeting as presented. Motion carried.</i>	
V.	<u>Business Arising Out of Previous Minutes</u> <u>Transportation</u> <ul style="list-style-type: none"> ▪ The situation with BTPS and ECACS regarding transportation and the Laumbach family has reached a conclusion. The kids will continue to be bussed from their original pickup spot to Blessed Sacrament School. ▪ Superintendent S. MacKenzie updated trustees regarding transportation within the division. There will be three bus routes in the Stettler area. Blessed Sacrament School bought a new bus and their two used buses will go to Christ-King School. Christ-King School will transfer their small bus to Theresetta Catholic School, now making their total of buses three. Blessed Sacrament will then have one bus and 	

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	<p>Motion 2008-091: <i>Trustee C. Nichols moved to approve the Curriculum/Facilities Coordinator's report as presented. Motion carried.</i></p> <p>VII. <u>Secretary/Treasurer's Report</u> Secretary/Treasurer's report is attached.</p> <ul style="list-style-type: none"> ▪ The Funding Manual for School Authorities for the 2008-2009 school year has been revised. The PO&M section no longer states that it is under review. ECACS should continue to be funded for blended students. ▪ Trustees were asked to submit their 2007-2008 claims to Central Office by September 10. The 2007-2008 claims need to be separated from the 2008-2009 claims. ▪ ASCA has offered to purchase a two-year district membership for all school councils within ECACS. We are being offered a 20% discount. The total cost will be \$704. Currently, St. Jerome's and Christ-King school councils are already members of ASCA. <p>Motion 2008-092: <i>Trustee D. Klein moved in principle for the Board to pay for a two-year membership with ASCA for all school councils in ECACS. Motion carried.</i></p> <ul style="list-style-type: none"> ▪ Secretary/Treasurer I. Paulik will inform schools of their memberships. ▪ Alberta Education announced new technology funding to support integration of technology into Alberta's classrooms. This funding will be provided over the next three years. Our total three-year allocation is \$270,951. The first disbursement for the 2008-2009 school year will be \$90,317. ▪ Alberta Education announced in July 2008 CTS funding over three years to support the evergreening and enhancement of CTS equipment. The three-year allocation is \$282,087, with the first disbursement for the 2008-2009 school year being \$94,029. School jurisdictions are required to establish a plan for spending the CTS funding. ▪ ECACS was unable to fill the Business Manager position. Secretary/Treasurer I. Paulik informed the board that this position will be revisited in the future. ▪ ECACS is in the midst of contracting a retired secretary/treasurer to manage financial areas in the division while Secretary/Treasurer I. Paulik is on maternity leave. If this does not work out, Meyers Norris Penny LLP has agreed to assist us if need be. ▪ Secretary/Treasurer I. Paulik reviewed the July 2008 financial results of schools with trustees. <p>Motion 2008-093: <i>Trustee M. Charlebois moved to approve the Secretary/Treasurer's report as presented.</i></p>	<p style="text-align: right;">Secretary/Treasurer I. Paulik</p>
<p>VIII.</p>	<p><u>Superintendent's Report</u> The Superintendent's report is attached.</p> <ul style="list-style-type: none"> ▪ ECACS is currently in the process of hiring two new bus drivers for Stettler and Alliance bus routes. ▪ ECACS will meet with Clearview next week in regard to the Christ-King building transfer. ▪ Superintendent S. MacKenzie will schedule times with principals to discuss the communication plan. ▪ Superintendent S. MacKenzie informed the Board that health clinics will be sending permission slips home in regard to the HPV vaccine. The slips will be returned in sealed envelopes. ▪ Principals will be reading "The Six Secrets of Change" for their professional development. ▪ Superintendent S. MacKenzie reviewed the monthly Human Resources report. ▪ Superintendent S. MacKenzie informed trustees that Sheldon Gallagher has commences work as the new SPED Coordinator and will be attending a level "B" testing in-service this fall. ▪ Superintendent S. MacKenzie has discussed with both Clearview and Battle River transportation regarding Alliance students. ▪ ECACS is requesting the rollup of three school districts in the Provost area and will 	

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	<p>inform BTPS of this and prepare for an election.</p> <ul style="list-style-type: none"> ▪ Superintendent S. MacKenzie reviewed the amendments made to Administrative Procedure 309. ▪ Superintendent S. MacKenzie will review the School of Hope calendar with School of Hope staff on Wednesday. Staff need to fill the calendars out before the school year gets underway. <p>Motion 2008-094: Trustee L. Wasylik moved to accept the Superintendent's report as presented. Motion carried.</p>	<p>Superintendent S. MacKenzie</p>
<p>VI.</p> <p>X.</p>	<p><u>Committees</u></p> <p><u>Accounts Payable</u></p> <p>Motion 2008-095: Trustee H. Loonen moved to approve the payment of all bills. Motion carried.</p> <p><u>ASBA Representative</u></p> <ul style="list-style-type: none"> ▪ Nothing to report. <p><u>ACSTA Director</u></p> <ul style="list-style-type: none"> ▪ The spring conference is in Jasper on March 5 to 7, 2009. There will be approximately 12 to 14 individuals from ECASC attending the conference. Executive Assistant C. Pearson will inform ACSTA of the numbers. Rooms are being taken care of by ACSTA. ▪ The next ACSTA meeting is September 19. <p><u>Negotiations</u></p> <ul style="list-style-type: none"> ▪ Nothing to report. <p><u>New Business</u></p> <p><u>Supper Gathering with BTPS</u></p> <ul style="list-style-type: none"> ▪ Chairman J. Brady will contact BTPS Chairman B. Romanchuk to discuss options for a date and time. <p><u>World Skills Competition</u></p> <ul style="list-style-type: none"> ▪ Schools will be encouraged to participate in the World Skills competition in 2009. The World Skills competition allows students in trades to compete. <p><u>Private School Funding Increase</u></p> <ul style="list-style-type: none"> ▪ Private schools will be receiving 70% of funding. School councils can voice their opinion through written letter to their MLAs. <p><u>Mileage Comparison</u></p> <ul style="list-style-type: none"> ▪ Secretary/Treasurer I. Paulik provided trustees with information regarding mileage rates. Using this information, trustees will be able to make an informed decision when setting the division mileage rate during the October organizational meeting. <p><u>Staffing Levels at Central Office</u></p> <ul style="list-style-type: none"> ▪ Discussed in camera. <p><u>Blessed Sacrament Field Trip</u></p> <ul style="list-style-type: none"> ▪ Blessed Sacrament School requested permission for three students from grades 10 to 12 to attend a Senior High Leadership Conference in Summerside, PEI on September 27 to October 5, 2008. <p>Motion 2008-096: Trustee M. Charlebois moved to approve the Blessed Sacrament School request for</p>	<p>Executive Assistant C. Pearson</p> <p>Chairman J. Brady</p> <p>Curriculum/Facilities Coordinator T. Koskie</p>

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	<p>three students from Grades 10 to 12 to attend the Senior High Leadership Conference in Summerside, PEI on September 27 to October 5, 2008, provided that all field trip requirements have been met. Motion carried.</p> <p><u>ALARIE</u></p> <ul style="list-style-type: none"> ▪ ALARIE was the old insurance company for school boards and municipalities that you paid premiums into. ▪ ALARIE was the insurance company that covered ECACS when the fire took place at Blessed Sacrament School. ALARIE ended up not meeting the needs of schools, resulting in schools pulling away from the insurance company and forming their own insurance company which is now ASBIE. ▪ ALARIE was basically closed down but still has ongoing claims. ECACS has received approximately \$20,000 in equity last year. 	
<p>XI.</p>	<p><u>In Camera Session</u></p> <p>Motion 2008-097: <i>Trustee D. Klein moved to go in camera. Motion carried.</i></p> <p>Motion 2008-098: <i>Trustee M. Charlebois moved to come out of camera. Motion carried.</i></p>	
<p>XII.</p>	<p><u>Information Items</u></p> <p><u>Correspondence</u></p> <ul style="list-style-type: none"> ▪ Chairman J. Brady reviewed the correspondence with trustees. <p><u>Staff Recognition</u></p> <ul style="list-style-type: none"> ▪ Nothing to report <p><u>Trustee Concerns</u></p> <ul style="list-style-type: none"> ▪ Trustees wish everyone a good year. 	
<p>XIII.</p>	<p><u>Future Business</u></p> <p>Date of the next regular meeting is Monday, September 22, 2008 at Central Office, commencing at 4:00 p.m.</p>	
<p>XIV.</p>	<p><u>Adjournment</u></p> <p>Meeting was adjourned at 9:03 p.m.</p>	

Respectfully submitted:

Chelse Pearson, Executive Assistant

Date

Approved:

Jim Brady, Board Chair

Date