



EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16

Regular Meeting - Minutes
 Wednesday, January 23, 2008
 Central Office

Board and Representatives:

Jim Brady	Chair	Presiding
Harry Loonen	Vice-Chair	Absent
Debra Klein	Trustee	Present
Larry Wasyluk	Trustee	Present
Mardy Charlebois	Trustee	Present
Chris Nichols	Trustee	Present
Rob Nichols	Trustee	Present

Administrators

Steve MacKenzie	Superintendent	Present
Iva Paulik	Secretary/Treasurer	Present (left @ 9:30)
Karrie Gau	Business Manager	Absent
Chelse Hovde	Executive Assistant	Present
Tom Koskie	Curriculum/Facilities Coordinator	Present

Guests

Richard Ries	Principal, Theresetta Catholic School	Present
Roger Fetaz	Teacher, Theresetta Catholic School	Present
Brian Pedersen	Teacher, Theresetta Catholic School	Present
John Murray	John Murray Architectural Associates	Present
Cory Leniuk	John Murray Architectural Associates	Present
Greg Smith	Principal, Vermilion Outreach School	Present

<u>Item</u>	<u>Content</u>	<u>Action</u>
I.	<u>Opening Prayer</u> Opening Prayer – Trustee D. Klein Next meeting (February) – Trustee C. Nichols	<i>Trustee C. Nichols</i>
II.	<u>Action Items</u> Chairman Brady commenced the meeting at 3:59 p.m.	
III.	<u>Consideration of the Agenda</u> Additions under New Business: a) Field Services Annual Survey 2007/2008 b) Ratification of 2007-2012 ATA Collective Agreement c) BSS Junior High Ski Trip Request d) School Council e) Advocacy Survey Motion 2008- 001: <i>Trustee D. Klein moved to approve the agenda as presented. Motion carried.</i>	
IV.	<u>Review of Previous Minutes</u> <u>Minutes of December 17, 2007 Regular Board Meeting</u> Motion 2008- 002: <i>Trustee R. Nichols moved to approve the minutes of the December 17, 2007 Regular Meeting as presented. Motion carried.</i>	
V.	<u>Business Arising Out of Previous Minutes</u> <u>AISI Attendance</u> ■ Superintendent S. MacKenzie informed the Board that administrators will be attending the AISI Conference in February and the February administration meeting will be held at the conference.	

<u>Item</u>	<u>Content</u>	<u>Action</u>
	<p><u>Trustee Replacement</u></p> <ul style="list-style-type: none"> ▪ Alberta Education has been informed that a trustee has resigned. ▪ When a trustee resigns, he/she does not have to be replaced, as per Section 251 (1) of the School Act, if the vacancy occurs within the first two years and if the board currently has six or more trustees. ▪ The Board is to decide if and when the position will be filled. <p>VI. <u>Facilities Report</u></p> <p>The Curriculum/Facilities Coordinator's report is attached.</p> <ul style="list-style-type: none"> ▪ A third meeting was held with John Murray on January 21 to discuss schemes regarding the Theresetta Capital Project. Different levels of the building have created some limitations. ▪ John Murray plans to attend the February Theresetta School Parent Council meeting. ▪ Curriculum/Facilities Coordinator T. Koskie has met with Alberta Infrastructure and Alberta Education in regard to determining the next steps for Christ-King School. A phase by phase approach to the building was discussed. Renovations and modernizations would take place beginning with the ECS to grade 3 area. ▪ Alberta Infrastructure would like to meet again in February to look at a schematic outline for their Technical Service Branch to approve. ▪ Curriculum/Facilities Coordinator T. Koskie informed the Board that funding for capital projects will revert to its current form. ▪ Sketches of signs were sent to schools and Central Office for approval. ▪ Curriculum/Facilities Coordinator T. Koskie will attend a Curriculum Zone 2 meeting scheduled for January 24, 2008 in St. Paul. ▪ A procedure checklist will be created to help staff with administering diploma exams. ▪ A REN Meeting was held on January 21 and 22, 2008. <p>Motion 2008- 003: <i>Trustee D. Klein moved to accept the Curriculum/Facilities Coordinator's report as presented. Motion carried.</i></p>	<p style="text-align: right;"><i>Curriculum/Facilities Coordinator T. Koskie</i></p>
	<p>VII. <u>Secretary/Treasurer's Report</u></p> <p>The Secretary/Treasurer's report is attached.</p> <ul style="list-style-type: none"> ▪ Secretary/Treasurer I. Paulik and Business Manager K. Gau attended the ASBOA Issues Forum in Calgary. They were advised by Alberta Education that the provincial budget announcement is expected to be on February 14, 2008. ▪ 17,000 severe disability files were reviewed. School jurisdictions' profiles will remain unchanged due to gaps in the application of policy. There will be no reduction in funding for the 2008/2009 school year. ▪ The School Board Financial Management Training is a new initiative organized by ASBA under the lead of Mat Hanrahan. The goal is to train trustees, superintendents and secretary/treasurers on issues that came out of the Auditor General School Boards Review. ▪ The Trade Investment and Labour Agreement between Alberta and British Columbia will become effective for school boards on April 1, 2009. ▪ Secretary/Treasurer I. Paulik advised the Board of the Energy Consortium meeting. Alberta electricity prices are expected to continue to rise. Alberta school boards are expected to incur budget deficits over the next 25 years due to electricity costs increasing. Action should be taken soon to reduce the long-term price volatility and eliminate future budget deficits. ▪ School representatives on the budget committee will remain the same for the 2008/2009 school year. Trustee M. Charlebois will stay on the committee as well and Chairman J. Brady would like to join the committee. Secretary/Treasurer I. Paulik will confirm with Trustee H. Loonen whether he intends to stay on the committee. <p>Motion 2008- 004: <i>Trustee C. Nichols moved to accept the Secretary/Treasurer's report as presented.</i></p>	<p style="text-align: right;"><i>Secretary/Treasurer I. Paulik</i></p>

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	<i>Motion carried.</i>	
VIII.	<p><u>Capital Project Presentation – John Murray Architectural Associates</u></p> <ul style="list-style-type: none"> ▪ John Murray and Cory Leniuk from John Murray Architectural Associates presented Scheme A and Scheme B for Theresetta Catholic School to the Board. The Board discussed the options. ▪ A meeting will be scheduled with Alberta Infrastructure that John Murray, Superintendent S. MacKenzie and Curriculum/Facilities Coordinator T. Koskie will attend, to discuss the capital project. 	<p><i>Superintendent S. MacKenzie & Curriculum/Facilities Coordinator T. Koskie</i></p>
IX.	<p><u>Principal Presentation – Vermilion Outreach School</u></p> <ul style="list-style-type: none"> ▪ Principal G. Smith thanked the Board for the opportunity to present. ▪ The school usually starts out the year with 50 students. There are currently 80 students attending the school to date and Principal G. Smith expects there to be 90 to 95 students registered by the end of the school year. ▪ The school has been in the same building in Vermilion for 8 years. It is a leased building and meets their needs effectively. ▪ There are 3 full-time staff members at the school and 3 part-time staff members. ▪ Approximately 10 students graduate every year. ▪ Principal G. Smith informed the Board that diploma averages tend to be 5% higher than provincial averages. This is due to reduced course loads and support in preparing students to write final exams. ▪ The school is open Thursday evenings. ▪ Their off campus carpentry, welding and mechanics programs utilize community resources. ▪ The school has a physical education program and a breakfast program that runs every day. 	
X.	<p><u>Principal Presentation – Theresetta Catholic School</u></p> <ul style="list-style-type: none"> ▪ Principal R. Ries thanked the Board for the opportunity to present. ▪ Theresetta Catholic School PAT results are positive, as well as the Accountability Pillar Overall Summary results. ▪ A Spelling Bee competition was held for students in grade 4 to 8. ▪ The school has high participation from students in sports such as soccer, volleyball, cross country running, etc. ▪ The girls' volleyball team was league champions this year and the boys placed 2nd in the league. ▪ Students in the grades 1 to 6 music programs participate in awards night entertainment, the Christmas concert, a music festival and monthly visits to extended care and Paintearth Senior's Lodge. ▪ Theatre Prospero group has visited Theresetta Catholic School for the past 3 years. ▪ Principal R. Ries reviewed Theresetta Catholic School's four goals for the Three Year Education Plan. The first one being Catholic identity. The second goal is to focus on the reading portion of the Language Arts PATs. Teachers are emphasizing reading and comprehension in all subject areas. The third goal is to recognize students when they do well. For example, the Theresetta Honor Roll. The fourth goal is to utilize the CLC model to collaboratively establish programming goals for students. ▪ The awards night at Theresetta Catholic School individually recognizes the accomplishments of students in all areas. Students receive a plaque in Kindergarten and every year their award is engraved on the plaque. 	
XI.	<p><u>Superintendent's Report</u></p> <p>The Superintendent's report is attached.</p> <ul style="list-style-type: none"> ▪ Superintendent S. MacKenzie reviewed the planning and the use of the Three Year Education Plan and Annual Education Results Report (AERR). ▪ Superintendent S. MacKenzie reviewed the facilities update with regard to Christ-King School. 	

<u>Item</u>	<u>Content</u>	<u>Action</u>
	<ul style="list-style-type: none"> ▪ Superintendent S. MacKenzie reviewed the monthly Human Resources report. ▪ The policy of Retirement Incentive Plans vs. temporary contracts was explained and reviewed. A draft administrative procedure will be brought to the next board meeting. ▪ Beginning of February, ECACS will advertise for Jr./Sr. High principalship at School of Hope, principalship at Mother Teresa School and principalship at large for special education. ▪ Superintendent S. MacKenzie reviewed the field trip requests from Blessed Sacrament School and St. Jerome's. <p>Motion 2008- 005: Trustee L. Wasylik moved to approve the Blessed Sacrament Junior High ski trip to Table Mountain on February 22, 2008, the St. Jerome's grade 5 to 8 ski trip to Table Mountain on February 11, 2008 and the St. Jerome's grade 9 to 12 ski trip to Table Mountain on February 25, 2008, provided that the field trip policy requirements are met. Motion carried.</p> <ul style="list-style-type: none"> ▪ ECACS will meet with BTPS to discuss the option of sharing an individual to deal with Occupational Health and Safety issues. ▪ Revised field trip forms and administrative procedure have been submitted to Central Office for review. They will be brought to the next board meeting. <p>Motion 2008- 006: Trustee D. Klein moved to accept the Superintendent's report as presented. Motion carried.</p> <p>Motion 2008- 007: Trustee M. Charlebois moved to ratify the ATA Memorandum of Agreement for the period September 1, 2007 to August 31, 2012 as presented. Motion carried.</p>	<p>Superintendent S. MacKenzie</p> <p>Superintendent S. MacKenzie</p> <p>Superintendent S. MacKenzie & Curriculum/Facilities Coordinator T. Koskie Superintendent S. MacKenzie</p>
<p>XII. <u>Committees</u></p> <p><u>Accounts Payable</u></p> <p>Motion 2008- 008: Trustee C. Nichols moved to approve the payment of all bills. Motion carried.</p> <p><u>ASBA Representative</u></p> <ul style="list-style-type: none"> ▪ Nothing to report. <p><u>ACSTA Director</u></p> <ul style="list-style-type: none"> ▪ The Board meeting retreat was held the past weekend. ▪ SPICE is April 24 to 27 and Blueprints is April 29 to May 2. ▪ The Fall AGM is November 14, 15 and 16, 2008. <p><u>Negotiations</u></p> <ul style="list-style-type: none"> ▪ Chairman J. Brady informed the Board that requests from the support staff committee have been received and the negotiation committee is scheduled to meet with them the third week in February. 		
<p>XIII. <u>New Business</u></p> <p><u>Field Services Survey</u></p> <ul style="list-style-type: none"> ▪ The Board completed the survey and it will be mailed Thursday, January 24, 2008. <p><u>Ratification of 2007-2012 ATA Collective Agreement</u></p> <ul style="list-style-type: none"> ▪ Dealt with after the Superintendent's report. <p><u>BSS Junior High Ski Trip Request</u></p> <ul style="list-style-type: none"> ▪ Dealt with during the Superintendent's report. 		<p>Executive Assistant C. Hovde</p>

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	<p><u>School Council</u></p> <ul style="list-style-type: none"> ▪ Trustee D. Klein reviewed information received from the School council presentation at the New Trustee/Chairman workshop hosted by ASBA. <p><u>Advocacy Survey</u></p> <ul style="list-style-type: none"> ▪ The survey is being conducted so Zone 2/3 can use it as groundwork to their presentation to the MLAs in February. It has been sent out to schools to receive input and Chairman J. Brady discussed it with the Board and will take it forward to ASBA. 	<p><i>Chairman J. Brady</i></p>
<p>XIV.</p>	<p><u>In Camera Session</u></p> <p>Motion 2008- 009 : <i>Trustee R. Nichols moved to go in camera. Motion carried.</i></p> <p>Motion 2008- 010: <i>Trustee D. Klein moved to come out of camera. Motion carried.</i></p>	
<p>XV.</p>	<p><u>Information Items</u></p> <p><u>Correspondence</u> Chairman Brady reviewed correspondence with trustees.</p> <p><u>Staff Recognition</u></p> <ul style="list-style-type: none"> ▪ Nothing to report. <p><u>Trustee Concerns</u></p> <ul style="list-style-type: none"> ▪ Teacher Staff Appreciation Week is February 10 to 16, 2008. ▪ St. Thomas Aquinas will be hosting the provincial volleyball competition in the 2008/2009 school year. 	
<p>XVI.</p>	<p><u>Future Business</u> Date of the next regular meeting is Monday, February 25, 2008 at Central Office, commencing at 4:00 p.m.</p>	
<p>XVII.</p>	<p><u>Adjournment</u> Meeting was adjourned at 10:32 p.m.</p>	

Respectfully submitted:

Chelse Hovde, Executive Assistant

Date

Approved:

Jim Brady, Board Chair

Date