



EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16

Regular Meeting - Minutes
 Monday, September 24, 2007
 Central Office

Board and Representatives:

Myron Ganser	Chair	Presiding
Jim Brady	Vice-Chair	Present
Debra Klein	Trustee	Present
Larry Wasylik	Trustee	Present
Harry Loonen	Trustee	Present
Mardy Charlebois	Trustee	Present
Chris Nichols	Trustee	Present
Rob Nichols	Trustee	Present

Administrators

Steve MacKenzie	Superintendent	Present
Iva Paulik	Secretary/Treasurer	Present
Karrie Gau	Business Manager	Present
Chelse Hovde	Executive Assistant	Present

Guests

Jean McClean	Principal, St. Thomas Aquinas	Present
Brad Wagner	Vice Principal, St. Thomas Aquinas	Present

<u>Item</u>	<u>Content</u>	<u>Action</u>
I.	<u>Opening Prayer</u> Opening Prayer – Trustee H. Loonen Next meeting (October) – Trustee C. Nichols	<i>Trustee C. Nichols</i>
II.	<u>Action Items</u> Chairman Ganser commenced the meeting at 4:07 p.m.	
III.	<u>Consideration of the Agenda</u> Consideration of Agenda: Additions under New Business: a) AGM & Convention b) Crosses Motion 2007- 079: <i>Trustee D. Klein moved to approve the agenda as presented. Motion carried.</i>	
IV.	<u>Review of Previous Minutes</u> <u>Minutes of August 27, 2007 Regular Board Meeting</u> Motion 2007- 080: <i>Trustee H. Loonen moved to approve the minutes of the August 27, 2007 Regular Meeting as presented. Motion carried.</i>	
V.	<u>Business Arising Out of Previous Minutes</u> <u>Superintendent's Evaluation</u> <ul style="list-style-type: none"> ▪ Trustee M. Ganser presented Superintendent S. MacKenzie with his evaluation earlier today. Motion 2007-081: <i>Trustee M. Charlebois moved to end the probationary period for Superintendent S. MacKenzie. Motion carried.</i> <u>Signs</u> <ul style="list-style-type: none"> ▪ The issue will be dealt with during Superintendent S. MacKenzie's report. 	

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<p>VI.</p>	<p><u>Principal's Presentation</u></p> <ul style="list-style-type: none"> ▪ Principal J. McClean and Vice Principal B. Wagner thanked the Board for the opportunity to present. ▪ The elementary staff is planning their 2nd Annual Awards Night for Thursday, October 11 at 6:30 p.m. The Board is welcome to attend. ▪ The Junior/Senior Awards will be on Wednesday, September 26 from 10:30 a.m. to 11:45 a.m. ▪ Students and staff will be participating in an elementary walkathon and the Terry Fox Run on the afternoon of September 28. ▪ David Bouchard spoke on the gift of reading at the ATA PD Day. ▪ Principal J. McClean reviewed the 10 year analysis of Achievement Tests with the Board. St. Thomas Aquinas School is doing well in regard to participation. They do best in Math and Science. <p>VII. <u>Secretary/Treasurer's Report</u> The Secretary/Treasurer's report is attached.</p> <ul style="list-style-type: none"> ▪ A Notice of Election will be published in the Provost News once during the week of October 1 and the second time during the week of October 8. ▪ An election will be held on October 15, 2007 at the Municipal District of Provost No. 52, Administration Building, 4504-53 Avenue, Provost, Alberta. Administrator of the MD of Provost, Iris Larson, will be conducting the election in the Provost Ward. ▪ The Organizational Meeting will be held before the next regular Board meeting on October 22, 2007. ▪ The 'new' clause in the 2007/2008 Funding Manual regarding Severe Disability Funding which identifies on-line, blended and outreach students as ineligible for the severe funding will be removed. School of Hope students, as well as students from Blessed Sacrament Outreach may be included in the severe disability profile if they meet the programming criteria. ▪ Business Manager K. Gau reviewed budgeted enrolments for 2007/2008 with the Board. The finalized budget will be based on the September 28, 2007 student count. <p>Motion 2007-082: <i>Trustee M. Charlebois moved to accept the Secretary/Treasurer's report as presented. Motion carried.</i></p>	
<p>VIII.</p>	<p><u>Superintendent's Report</u> The Superintendent's report is attached.</p> <ul style="list-style-type: none"> ▪ Superintendent S. MacKenzie met with Clearview to discuss the transfer of title and the joint use agreement. These issues will be addressed again on October 16. ▪ Superintendent S. MacKenzie informed the Board of the progress regarding the Human Resources Manual. ▪ 90% of the funding for approved capital projects will be given to divisions upfront. ▪ The paving at St. Jerome's School has been completed. ▪ Paving for the school parking lot at Blessed Sacrament School will commence near the end of the month. ▪ The cost of the sign for Central Office is \$6,200, while the costs for the school signs are \$7,600 each. Delivery and installation is an additional cost. ▪ Curriculum/Facilities Coordinator T. Koskie will research the type of funding used to finance the purchase of signs. <p>Motion 2007-083: <i>Trustee D. Klein moved to approve the purchase of the signs for St. Jerome's School, St. Thomas Aquinas School and Central Office as per the quote provided. Motion carried.</i></p> <ul style="list-style-type: none"> ▪ Superintendent S. MacKenzie will be meeting with the foreign student representatives in the first week of October to review the process. ▪ The cost of bussing at Christ-King School will be finalized and presented at the October Board meeting. ▪ Curriculum/Facilities Coordinator T. Koskie will proceed with the tendering process 	<p>Superintendent S. MacKenzie</p> <p>Curriculum/Facilities Coordinator T. Koskie</p> <p>Superintendent S. MacKenzie Superintendent S. MacKenzie Curriculum/Facilities Coordinator T. Koskie</p>

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	<p>for the architect who will be selected to renovate Christ-King School.</p> <ul style="list-style-type: none"> ▪ A PLC day will be held on October 5, 2007 for all teachers. ▪ Superintendent S. MacKenzie brought greetings to both the Support Staff Conference and ATA PD Day on September 21, 2007. ▪ Superintendent S. MacKenzie reviewed the Human Resources Report for the month of September with the Board. <p>Motion 2007-084: Trustee H. Loonen moved to accept the Superintendent's report as presented. Motion carried.</p>	
IX.	<p><u>Committees</u></p> <p><u>Accounts Payable</u></p> <p>Motion 2007- 085: Trustee D. Klein moved to approve the payment of all bills. Motion carried.</p> <p><u>ASBA Representative</u></p> <ul style="list-style-type: none"> ▪ Trustee J. Brady informed the Board that there would be a new procedure for voting at the AGM. <p><u>ACSTA Director</u></p> <ul style="list-style-type: none"> ▪ Bishop Henry advised Catholic schools to turn down the vaccine for HPV. ▪ The ACSTA AGM and Convention is November 16 to 18 at the Westin in Edmonton. ▪ Trustees are welcome to submit pictures or write ups to ACSTA that will go in their annual report. ▪ Elk Island Catholic School Division will be sponsoring the 2009 Spring Conference on March 5 to 9. <p><u>Negotiations</u></p> <ul style="list-style-type: none"> ▪ A date for the Board to discuss negotiations process and history will be set for November. 	Board as a whole
X.	<p><u>New Business</u></p> <p><u>AGM and Convention</u></p> <ul style="list-style-type: none"> ▪ Trustees were asked to fill out the registration forms and submit them to Executive Assistant C. Hovde who will submit them online to ACSTA. <p><u>Crosses</u></p> <ul style="list-style-type: none"> ▪ At Mission and Ministry Day, trustees will consider distributing the crosses to staff. 	Trustees
XI.	<p><u>In Camera Session</u></p> <p>Motion 2007- 086: Trustee R. Nichols moved to go in camera. Motion carried.</p> <p>Motion 2007- 087: Trustee D. Klein moved to come out of camera. Motion carried.</p>	
XII.	<p><u>Information Items</u></p> <p><u>Correspondence</u> Chairman Ganser reviewed correspondence with trustees.</p> <p><u>Staff Recognition</u></p> <ul style="list-style-type: none"> ▪ The Board wishes to recognize Theresetta Principal Richard Ries for participating in a reading program with a Theresetta School student during the summer in 	

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	<p>Calgary.</p> <ul style="list-style-type: none"> ▪ The Board also wishes to recognize Christ-King Acting Principal Tracy Soldan and kindergarten teacher Jaclyn Delhommeau for continuing with the "Make A Difference" theme for the 2007 Mission and Ministry Day by posting the theme in Christ-King School. <p><u>Trustee Concerns</u></p> <ul style="list-style-type: none"> ▪ Trustee R. Nichols thanked Superintendent S. MacKenzie for his participation in planning Mission and Ministry Day. ▪ Trustee D. Klein thanked Trustee L. Wasylik for making the crosses for Mission and Ministry Day. ▪ Trustee H. Loonen thanked the Board for their participation in the last 3 years. ▪ The Board of Trustees of East Central Alberta Catholic Schools thanked Board Chairman M. Ganser for his participation and contributions to Catholic education and wished him well in his future endeavors. ▪ Board Chairman M. Ganser thanked the Board for allowing his participation as a Catholic trustee to be one of the greatest faith learning developments he has experienced. 	
XIII.	<p><u>Future Business</u> Date of the next regular meeting is Monday, October 22, 2007 at Central Office following the Organizational Meeting which will commence at 4:00 p.m.</p>	
XIV.	<p><u>Adjournment</u> Meeting was adjourned at 10:03p.m.</p>	

Respectfully submitted:

Chelse Hovde, Executive Assistant

Date

Approved:

Jim Brady, Board Chair

Date