



EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16

Regular Meeting - Minutes

Monday, August 27, 2007

Central Office

Board and Representatives:

Myron Ganser	Chair	Presiding
Jim Brady	Vice-Chair	Present
Debra Klein	Trustee	Present
Larry Wasylik	Trustee	Present
Harry Loonen	Trustee	Present
Mardy Charlebois	Trustee	Present
Chris Nichols	Trustee	Present
Rob Nichols	Trustee	Present

Administrators

Steve MacKenzie	Superintendent	Present
Iva Paulik	Secretary/Treasurer	Present
Karrie Gau	Business Manager	Present
Chelse Hovde	Executive Assistant	Present

Guests

Tom Koskie	Curriculum/Facilities Coordinator	Present
Derek Kilbourn	Star News	Present

<u>Item</u>	<u>Content</u>	<u>Action</u>
I.	<u>Opening Prayer</u> Opening Prayer – Trustee R. Nichols Next meeting (September) – Trustee H. Loonen	<i>Trustee H. Loonen</i>
II.	<u>Action Items</u> Chairman Ganser commenced the meeting at 3:59 p.m.	
III.	<u>Consideration of the Agenda</u> Consideration of Agenda: Additions under New Business: a) ASBA Special General Meeting b) Bussing at Christ-King School c) St. Thomas Aquinas 50 th Anniversary Motion 2007- 068: <i>Trustee D. Klein moved to approve the agenda as presented. Motion carried.</i>	
IV.	<u>Review of Previous Minutes</u> <u>Minutes of June 18, 2007 Regular Board Meeting</u> Motion 2007- 069: <i>Trustee L. Wasylik moved to approve the minutes of the June 18, 2007 Regular Meeting as presented. Motion carried.</i>	
V.	<u>Trustee L. Wasylik's Presentation</u> <ul style="list-style-type: none"> ▪ Trustee L. Wasylik presented a hand carved picture to ECACS Division on behalf of him and his wife Pat. 	
VI.	<u>Business Arising Out of Previous Minutes</u> <u>Signs</u> <ul style="list-style-type: none"> ▪ Curriculum/Facilities Coordinator T. Koskie presented quotes and sample signs from Image Signs to the Board. ▪ Signs need to be completed for Christ-King School, St. Jerome's School, St. Thomas Aquinas School, Mother Teresa School, Theresetta School and Central 	

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	<p>Office.</p> <ul style="list-style-type: none"> ▪ The Board will evaluate the situation of whether or not to have a sign at School of Hope. <p>Motion 2007-070: <i>Trustee M. Charlebois moved to have a mock up of a sign completed and have Theresetta Catholic School, St. Thomas Aquinas School, St. Jerome's School and Central Office signs completed during the 2007/2008 school year. Motion carried.</i></p> <p><u>Superintendent's Evaluation</u></p> <ul style="list-style-type: none"> ▪ Board Chairman M. Ganser collected completed Superintendent's evaluations from trustees. <p><u>School of Hope Follow Up</u></p> <ul style="list-style-type: none"> ▪ Superintendent S. MacKenzie will be meeting with School of Hope employees on Tuesday, August 28, 2007. ▪ In the future, School of Hope staff will be included in the division's PD days through video conferencing. ▪ The Board of Trustees will be meeting with representatives from ASBIE on October 22, 2007 at 2:00 p.m. to discuss field trip insurance and liability. Principal I. Long, and vice principals D. Collins and B. Boos will also be attending the meeting, representing administration. 	<p>Curriculum/Facilities Coordinator T. Koskie</p>
<p>VII. <u>Facilities Report</u></p>	<ul style="list-style-type: none"> ▪ Curriculum/Facilities Coordinator T. Koskie informed trustees that the paving project at St. Jerome's School is in the process of being completed. If students return to school before completion of the project, paving will occur during the weekends to minimize disruption during the school day. ▪ Paving in the Blessed Sacrament School parking lot will be completed, while the drainage problem from the roof will also be addressed. ▪ The air balancing at School of Hope is close to being completed this week. ▪ Trustee J. Brady left the room at 4:51 p.m. because of a potential conflict of interest with respect to the IMR project at the School of Hope. ▪ Trenching at School of Hope will take place this fall. <p>Motion 2007-071: <i>Trustee C. Nichols moved to have Curriculum/Facilities Coordinator T. Koskie contact two additional contractors. A response must be obtained within ten working days and legal advice must be sought regarding the potential conflict of interest should the contract be awarded to Brady Brothers. Motion carried.</i></p> <ul style="list-style-type: none"> ▪ Trustee J. Brady entered the room at 4:56 p.m. ▪ Both the fencing and trophy case have been completed at St. Thomas Aquinas School. ▪ Curriculum/Facilities Coordinator T. Koskie informed the board that the washroom project at St. Thomas Aquinas School is currently at a standstill. Curriculum/Facilities Coordinator T. Koskie is currently looking for a local contractor to take on the project. ▪ General maintenance and retiling of floors will take place at Mother Teresa School. 	<p>Curriculum/Facilities Coordinator T. Koskie</p>
<p>VIII. <u>Secretary/Treasurer's Report</u></p>	<p>The Secretary/Treasurer's Report is attached.</p> <ul style="list-style-type: none"> ▪ Secretary/Treasurer I. Paulik contacted the Town of Wainwright, MD of Wainwright, MD of Provost, Town of Stettler, Town of Castor and the Town of Vermilion. The Town of Wainwright declined to hold a joint election this fall and the MD of Wainwright will only run a joint election if it is within their boundaries. ▪ Nomination Day is September 17, 2007. Secretary/Treasurer I. Paulik has arranged for advertising for the first and second 'Notice of Nominations Day' during the weeks of September 3 and September 10 in the Vermilion Standard, the Stettler 	

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	<p>Independent, the Castor Advance, the Wainwright Star Chronicle, the Wainwright Review and Provost News.</p> <ul style="list-style-type: none"> ▪ Secretary/Treasurer I. Paulik will receive nominations at the board office on Monday, September 17, 2007 between the hours of 10:00 a.m. and 12:00 noon. ▪ Election Day is Monday, October 15, 2007. ▪ Secretary/Treasurer I. Paulik read all three readings of the Modified Voting Procedures Bylaw to trustees. <p>Motion 2007-072: Trustee H. Loonen moved to approve the first, second and third reading of Bylaw 2/2007. Motion carried.</p> <p>Motion 2007-073: Trustee D. Klein moved to have ECACS enter into an agreement with the MD of Provost, the Town of Stettler, the Town of Castor and the Town of Vermilion for the purpose of the trustee election. Motion carried.</p> <ul style="list-style-type: none"> ▪ Secretary/Treasurer I. Paulik informed trustees that the Gadsby School District No. 2134 dissolved and all of the lands were moved to the Ransom School District No. 1332. ▪ Alberta Education is reviewing the Capital Borrowing Regulation 188/98 and has asked for feedback by August 31, 2007. Secretary/Treasurer I. Paulik reviewed the discussion paper with trustees. She will forward it to Alberta Education once finalized. ▪ Secretary/Treasurer I. Paulik reviewed the key changes in the 2007/2008 Funding Manual with trustees. ▪ Trustees were reminded to submit their 2006/2007 reimbursement claims to Central Office by September 14, 2007. ▪ ECACS received an invitation to participate in the ENMAX Sustainable Energy Education (SEE) Initiative back in June 2007. Secretary/Treasurer I. Paulik sent a Letter of Intent to ENMAX for ECACS's support of the SEE Initiative. ▪ It was announced by Alberta Education that all school jurisdictions will receive \$20,000 in support of their current video-conferencing capacity. The funding must be spent by August 31, 2008. A plan will be formalized for the division. ▪ Secretary/Treasurer I. Paulik reminded trustees of the announcement made by the Alberta Government on August 22, 2007. Out of the \$350 million investment that is intended for maintaining more than 100 schools, hospitals and post-secondary institutions, education will receive \$97 million in the 2007/2008 school year. ▪ The deadline for Alberta Education's Call for Technology Proposals is Monday, October 29, 2007. The proposal would be ideal for school jurisdictions wanting to improve student success in high school by using technology. 	<p>Secretary/Treasurer I. Paulik</p> <p>Trustees</p>
<p>IX.</p>	<p><u>Superintendent's Report</u> The Superintendent's Report is attached.</p> <ul style="list-style-type: none"> ▪ Superintendent S. MacKenzie reviewed the Mission and Ministry Day schedule with trustees. ▪ Superintendent S. MacKenzie proposed to the Board a two day planning session which will set the direction and focus of the new Board for the next 3 years. Board Chairman M. Ganser is willing to attend the sessions. ▪ Superintendent S. MacKenzie will be meeting with Clearview in September in regard to the joint use agreement at Christ-King School. ▪ Superintendent S. MacKenzie reviewed the Human Resources report with the Board. Tracy Soldan has been appointed as "acting principal" at Christ-King School. ▪ Secretary/Treasurer I. Paulik and Business Manager K. Gau will be visiting Theresetta School and Christ-King School on Tuesday, August 28, 2007 for a principal in-service regarding financial and budget matters. A meeting will be scheduled with Mother Teresa School at a later date. ▪ Superintendent S. MacKenzie informed trustees that blended funding will be given for the 2007/2008 school year on a CEU generated basis. The amount of funding is 	<p>Secretary/Treasurer I. Paulik & Business Manager K. Gau</p>

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	<p>uncertain at this time.</p> <ul style="list-style-type: none"> ▪ There are a significant number of foreign students enrolled at Blessed Sacrament School for the 2007/2008 school year. ▪ Executive Assistant C. Hovde will provide a letter to St. Thomas Aquinas School in regard to the Board not being able to support their request to waive the tuition fee for foreign students wanting to attend the school through the ASSE International Student Exchange Program. 	<p><i>Executive Assistant C. Hovde</i></p>
X.	<p><u>Committees</u></p> <p><u>Accounts Payable</u></p> <p>Motion 2007- 074: <i>Trustee M. Charlebois moved to approve the payment of all bills. Motion carried.</i></p> <p><u>ASBA Representative</u></p> <ul style="list-style-type: none"> ▪ The Special General Meeting is being held at the Delta Edmonton South in Edmonton on September 14, 2007. ▪ Executive Assistant C. Hovde will register Secretary/Treasurer I. Paulik and trustees J. Brady and L. Wasylik for the Special General Meeting. <p><u>ACSTA Director</u></p> <ul style="list-style-type: none"> ▪ March 7, 2008 is the Youth Catholic Conference. ▪ Elk Island Catholic School Division will be sponsoring the 2009 Spring Conference. ▪ The next meeting is September 21, 2007. ▪ The AGM will be held on November 16, 17 and 18 and the ASBA will be the 19 and 20. <p><u>Negotiations</u></p> <ul style="list-style-type: none"> ▪ Teachers within the Division will be meeting to discuss negotiations at Mission and Ministry Day. 	<p><i>Executive Assistant C. Hovde</i></p>
XI.	<p><u>New Business</u></p> <p><u>ASBA Special General Meeting</u></p> <ul style="list-style-type: none"> ▪ Dealt with during Committees. <p><u>Bussing at Christ-King School</u></p> <ul style="list-style-type: none"> ▪ Superintendent S. MacKenzie informed trustees about the new bus routes at Christ-King School. <p><u>St. Thomas Aquinas School 50th Anniversary</u></p> <ul style="list-style-type: none"> ▪ Board Chairman M. Ganser informed the Board of the 50th Anniversary celebration for St. Thomas Aquinas School planned for June 20 and 21, 2008. Board Chairman M. Ganser and Trustee D. Klein will keep the Board updated. 	
XII.	<p><u>In Camera Session</u></p> <p>Motion 2007- 075: <i>Trustee D. Klein moved to go in camera. Motion carried.</i></p> <p>Motion 2007- 076: <i>Trustee D. Klein moved to come out of camera. Motion carried.</i></p> <p>Motion 2007-077: <i>Trustee R. Nichols moved to request a meeting with the Minister to discuss Theresetta Catholic School. Motion carried.</i></p> <p>Motion 2007-078: <i>Trustee H. Loonen moved that the Board will fund the two administrative Early</i></p>	

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	<p><i>Retirement payouts for the 2006/2007 school year. Motion carried.</i></p> <p>XIII. <u>Information Items</u></p> <p><u>Correspondence</u> Chairman Ganser reviewed correspondence with trustees.</p> <p><u>Staff Recognition</u></p> <p><u>Trustee Concerns</u></p> <ul style="list-style-type: none"> ▪ Superintendent S. MacKenzie informed the Board that staff within the division who had participated in marking or other committees throughout the 2006/2007 school year received letters of appreciation. <p>XIV. <u>Future Business</u> Date of the next regular meeting is Monday, September 24, 2007 at Central Office beginning at 4:00 p.m.</p> <p>XV. <u>Adjournment</u> Meeting was adjourned at 9:57 p.m.</p>	

Respectfully submitted:

Chelse Hovde, Executive Assistant

Date

Approved:

Myron Ganser, Board Chair

Date