



**EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16**

**Regular Meeting - Minutes**

Monday, June 18, 2007

Central Office

**Board and Representatives:**

Myron Ganser	Chair	Presiding
Jim Brady	Vice-Chair	Present
Debra Klein	Trustee	Present
Larry Wasylik	Trustee	Present
Harry Loonen	Trustee	Present
Mardy Charlebois	Trustee	Present
Chris Nichols	Trustee	Present
Rob Nichols	Trustee	Present

**Administrators**

Steve MacKenzie	Superintendent	Present
Iva Paulik	Secretary/Treasurer	Present
Karrie Gau	Business Manager	Present
Chelse Hovde	Executive Assistant	Present

**Guests**

None

<b>Item</b>	<b>Content</b>	<b>Action</b>
I.	<b><u>Opening Prayer</u></b> Opening Prayer – Trustee M. Charlebois Next meeting (August) – Trustee R. Nichols	<i>Trustee R. Nichols</i>
II.	<b><u>Action Items</u></b> Chairman Ganser commenced the meeting at 4:01 p.m.	
III.	<b><u>Consideration of the Agenda</u></b> Consideration of Agenda:  <b>Additions under New Business:</b> a) Castor Calendar b) ASBA Zone 2/3 Letter c) School of Hope Follow Up  <b>Motion 2007- 059:</b> <i>Trustee C. Nichols moved to approve the agenda as presented. Motion carried.</i>	
IV.	<b><u>Review of Previous Minutes</u></b>  <u>Minutes of May 28, 2007 Regular Board Meeting</u>  <b>Motion 2007- 060:</b> <i>Trustee D. Klein moved to approve the minutes of the May 28, 2007 Regular Meeting as presented. Motion carried.</i>	
V.	<b><u>Business Arising Out of Previous Minutes</u></b>  <b><u>Theresetta and Capital Plan</u></b> <ul style="list-style-type: none"> <li>▪ Superintendent S. MacKenzie informed the Board that the Capital Planning Branch has advised us not to make any changes to our capital plan.</li> </ul> <b><u>Signs</u></b> <ul style="list-style-type: none"> <li>▪ Curriculum/Facilities Coordinator T. Koskie will bring quotes to the August Board meeting.</li> </ul> <b><u>Anti-Bullying</u></b> <ul style="list-style-type: none"> <li>▪ Blessed Sacrament School requested financial support from the Board to be able to</li> </ul>	<i>Curriculum/Facilities Coordinator T. Koskie</i>

<u>Item</u>	<u>Content</u>	<u>Action</u>
	<p>complete the Anti-Bullying Initiative Program provided by Building Better Communities.</p> <ul style="list-style-type: none"> <li>▪ Due to a \$75,000 shortfall, Building Better Communities will not be able to provide the third year of the Anti-Bullying Initiative program to Blessed Sacrament School without financial support.</li> </ul> <p><b>Motion 2007-061:</b>  <i>Trustee C. Nichols moved to provide one time support to Blessed Sacrament School in the amount of \$3,000 for the Anti-Bullying Initiative program to continue in the 2007/2008 school year. Motion carried.</i></p> <p><b><u>Superintendent's Evaluation</u></b></p> <ul style="list-style-type: none"> <li>▪ Chairman M. Ganser reviewed with trustees the details on how to complete the Superintendent's evaluation.</li> </ul>	<p>Trustees</p>
<p><b>VI. <u>Secretary/Treasurer's Report</u></b></p>	<p>The Secretary/Treasurer's Report is attached.</p> <ul style="list-style-type: none"> <li>▪ Secretary/Treasurer I. Paulik attended a consultation meeting regarding TILMA on June 13, 2007. School Board representatives asked for the procurement thresholds to remain the same for school boards.</li> <li>▪ Secretary/Treasurer I. Paulik reviewed the 2007/2008 budget highlights with the Board. ECACS is submitting a surplus budget of \$234,857 for the 2007/2008 school year.</li> <li>▪ Revenues were calculated based on the student enrolment estimates and other relevant predictions provided by school administration. Instructional revenues reflect a 3% increase from last year.</li> <li>▪ The revised funding of high school blended students has been reflected in the 2007/2008 budget.</li> <li>▪ Business Manager K. Gau reviewed the 2006/2007 forecast and student enrolments with the Board.</li> </ul> <p><b>Motion 2007-062:</b>  <i>Trustee H. Loonen moved to approve the 2007/2008 budget. Motion carried.</i></p>	
<p><b>VII. <u>Superintendent's Report</u></b></p>	<p>The Superintendent's Report is attached.</p> <ul style="list-style-type: none"> <li>▪ Superintendent S. MacKenzie discussed the changes for the next cycle of the Three Year Education Plan with the Board.</li> <li>▪ A letter has been sent requesting a retraction of the Ransom rollup and also requesting a rollup for Gadsby into Ransom.</li> <li>▪ Superintendent S. MacKenzie will be meeting with the Superintendent of Clearview to negotiate the agreements for shared use of the building.</li> <li>▪ Administration positions for Theresetta Catholic School and Mother Teresa School have been filled.</li> <li>▪ Superintendent S. MacKenzie will review the hiring process with school administrators.</li> <li>▪ Superintendent S. MacKenzie reviewed the monthly Human Resources report with the Board.</li> <li>▪ The Administrative Procedure regarding foreign students will be amended to state that foreign students will not be accepted if they are two years below grade level. Students below grade 9 will not be accepted.</li> <li>▪ BTPS informed ECACS that a transportation request from a family from Edgerton who sends their children to school in Wainwright has been declined.</li> <li>▪ Superintendent S. MacKenzie informed the Board of the family from Prairieland School Division who is again requesting that BTPS transport their children to St. Thomas Aquinas School in Provost.</li> </ul> <p><b>Motion 2007-063:</b>  <i>Trustee H. Loonen moved to approve the cross-jurisdiction transportation request for Cody and Megan Thompson for the 2007/2008 school year and that East Central Alberta</i></p>	<p>Superintendent S. MacKenzie</p> <p>Superintendent S. MacKenzie</p> <p>Executive Assistant C. Hovde</p>

<u>Item</u>	<u>Content</u>	<u>Action</u>
	<p><i>Catholic Separate Schools Regional Division No. 16 be required to pay any transportation shortfall should a shortfall be incurred while transporting Cody and Megan Thompson, to be reviewed on a yearly basis. Motion carried.</i></p> <ul style="list-style-type: none"> <li>▪ Gus Wetter School in Castor will be dismissed an hour early every Friday during the 2007/2008 school year. This will also affect Theresetta Catholic School.</li> <li>▪ Superintendent S. MacKenzie will be meeting with Assistant Deputy Minister Strategic Services, Lois Hawkins, on Monday, June 25, 2007 to discuss options regarding the change in blended funding.</li> <li>▪ The Board was informed that Cliff Murray and Curriculum/Facilities Coordinator T. Koskie are trying to find a contractor to complete the washroom project at St. Thomas Aquinas School.</li> <li>▪ ECACS will be proceeding with the creation of bus routes needed for Christ-King School.</li> <li>▪ A letter will be drafted by Executive Assistant C. Hovde and sent to ASBIE in regard to meeting with their representatives and discussing field trip forms.</li> <li>▪ Special Education IPPs will be standardized for traditional schools by using the Alberta Education template.</li> <li>▪ Trustees are to inform their School Councils of the new and approved School Council Regulations.</li> </ul> <p><b><u>Drainage Quotes</u></b></p> <ul style="list-style-type: none"> <li>▪ Curriculum/Facilities Coordinator T. Koskie discussed two quotes he received in regard to the paving at St. Jerome's School.</li> </ul> <p><b>Motion 2007-064:</b>  <i>Trustee C. Nichols moved to have Blue Flame Contracting Ltd from Bonnyville, Alberta complete the paving project, FAME #423.001, at St. Jerome's School for the quoted amount of \$95,030. Motion carried.</i></p>	<p><i>Superintendent S. MacKenzie</i></p> <p><i>Curriculum/Facilities Coordinator T. Koskie</i></p> <p><i>Executive Assistant C. Hovde</i></p> <p><i>Trustees</i></p>
<p><b>VIII. <u>Committees</u></b></p> <p><b><u>Accounts Payable</u></b></p> <p><b>Motion 2007- 065:</b>  <i>Trustee H. Loonen moved to approve the payment of all bills. Motion carried.</i></p> <p><b><u>ASBA Representative</u></b></p> <ul style="list-style-type: none"> <li>▪ Trustee J. Brady informed the Board that ASBA is now abandoning negotiations with the government over taxation issues.</li> </ul> <p><b><u>ACSTA Director</u></b></p> <ul style="list-style-type: none"> <li>▪ Trustee L. Wasylik informed the Board about the status of the Yellowknife Court Action.</li> </ul> <p><b><u>Negotiations</u></b></p> <ul style="list-style-type: none"> <li>▪ The Board of Trustees of East Central Alberta Catholic School Division has received formal notice by the ATA to commence collective bargaining.</li> <li>▪ Secretary/Treasurer I. Paulik will respond to the coordinator of Teacher Welfare, advising him that the Board of Trustees of East Central Alberta Catholic School Division will bargain locally.</li> <li>▪ Trustee J. Brady and Gilbert Kohle agree to extend the timelines for the commencement of collective bargaining and exchange of bargaining proposals until the fall of 2007.</li> </ul>		<p><i>Secretary/Treasurer I. Paulik</i></p>
<p><b>IX. <u>New Business</u></b></p> <p><b><u>Castor Calendar</u></b></p> <ul style="list-style-type: none"> <li>▪ Dealt with during the Superintendent's report.</li> </ul>		

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	<p><b><u>ASBA Zone 2/3 Letter</u></b></p> <ul style="list-style-type: none"> <li>The zone advocacy committee has determined what they consider to be the next steps as to the provision of health related services to schools. This topic will be pursued at next year's MLA Luncheon. The committee is requesting School Boards to identify their key issues in the provision of health related services to schools.</li> <li>ECACS will reply to the committee stating that SLP is the number one problem, with Assessment/Coding being the second.</li> </ul> <p><b><u>School of Hope Follow Up</u></b></p> <ul style="list-style-type: none"> <li>A meeting will be arranged between the Board of Trustees and ASBIE to discuss insurance and liability for field trips.</li> </ul>	
<b>X.</b>	<p><b><u>In Camera Session</u></b></p> <p><b>Motion 2007- 066:</b> <i>Trustee M. Charlebois moved to go in camera. Motion carried.</i></p> <p><b>Motion 2007- 067:</b> <i>Trustee D. Klein moved to come out of camera. Motion carried.</i></p>	
<b>XI.</b>	<p><b><u>Information Items</u></b></p> <p><u>Correspondence</u> Chairman Ganser reviewed correspondence with trustees.</p> <p><u>Staff Recognition</u></p> <ul style="list-style-type: none"> <li>Superintendent S. MacKenzie, Curriculum/Facilitator Coordinator T. Koskie and AISI Coordinator R. Lindsay will be writing letters to staff in recognition of their work on various committees throughout the school year.</li> </ul> <p><u>Trustee Concerns</u></p> <ul style="list-style-type: none"> <li>Trustees thanked everyone for their hard work done in the past year and wished everyone a great summer.</li> </ul>	<p><i>Superintendent S. MacKenzie, Curriculum/Facilities Coordinator T. Koskie &amp; AISI Coordinator R. Lindsay.</i></p>
<b>XII.</b>	<p><b><u>Future Business</u></b> Date of the next regular meeting is Monday, August 27, 2007 at Central Office beginning at 4:00 p.m.</p>	
<b>XIII.</b>	<p><b><u>Adjournment</u></b> Meeting was adjourned at 10:01 p.m.</p>	

**Respectfully submitted:**

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Chelse Hovde, Executive Assistant

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Date

**Approved:**

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Myron Ganser, Board Chair

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Date