



EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16

Regular Meeting - Minutes

Monday, October 23, 2006

Mother Teresa School

Board and Representatives:

Myron Ganser	Chair	Presiding
Jim Brady	Vice-Chair	Present
Debra Klein	Trustee	Present
Larry Wasylik	Trustee	Present
Harry Loonen	Trustee	Present
Mardy Charlebois	Trustee	Present
Chris Nichols	Trustee	Present
Rob Nichols	Trustee	Present

Administrators

Steve MacKenzie	Superintendent	Present
Iva Paulik	Secretary/Treasurer	Present
Karrie Gau	Business Manager	Present
Chelse Hovde	Executive Assistant	Present

Guests

Holly Doram	Principal, Mother Teresa	Present
Theresetta School Council		Present

<u>Item</u>	<u>Content</u>	<u>Action</u>
I	<u>Opening Prayer</u> Opening Prayer – Trustee C. Nichols Next month (November) – L. Wasylik	<i>Trustee L. Wasylik</i>
II	<u>Action Items</u> Chairman Ganser commenced the meeting at 4:37 p.m.	
III	<u>Consideration of the Agenda</u> Consideration of Agenda: Additions under New Business: a) ASBA Governance Model Motion 2006-111: <i>Trustee M. Charlebois moved to approve the agenda as presented. Motion carried.</i>	
IV	<u>Review of Previous Minutes</u> <u>Minutes of September 25, 2006 Regular Board Meeting</u> Motion 2006-112: <i>Trustee R. Nichols moved to approve the minutes of the September 25, 2006 Regular Meeting as presented. Motion carried.</i>	
V	<u>Business Arising Out of Previous Minutes</u> <u>BSS Chapel Doors</u> <ul style="list-style-type: none"> ▪ Trustee H. Loonen informed the board that architect G. Williams is currently working on the chapel doors. ▪ Progress on the doors will be reported at the November board meeting. <u>Balancing/Heating at BSS</u> <ul style="list-style-type: none"> ▪ Curriculum/Facilities Coordinator T. Koskie is currently working with Hemisphere in regard to the balancing/heating situation at Blessed Sacrament School. 	<i>Curriculum/Facilities Coordinator T. Koskie</i>

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	<p><u>Threat Assessment Procedure</u></p> <ul style="list-style-type: none"> ▪ Superintendent S. MacKenzie informed the board that FSL worker Pat Calyniuk has offered to provide East Central with an inservice to train staff within the division. ▪ Superintendent S. MacKenzie recommended the board approve the Threat Assessment Protocol as an administrative procedure. <p>Motion 2006-113: <i>Trustee D. Klein moved that the board approve the Threat Assessment Protocol as an administrative procedure. Motion carried.</i></p> <p><u>Stettler 4 x 4 Request</u></p> <ul style="list-style-type: none"> ▪ Vince Ackerman has been instructed to start with the surveys for the Gadsby and Stettler 4 x 4s. ▪ The meeting for the rolled up 4x4s will take place at 2:00 p.m. in the Stettler Parish Hall on Sunday, October 29, 2006. <p><u>ACSTA/ASBA AGM</u></p> <ul style="list-style-type: none"> ▪ Trustees will stay at the Edmonton House Signature Suites. ▪ Trustees L. Wasylik, J. Brady, M. Ganser, Superintendent S. MacKenzie and Secretary-Treasurer I. Paulik will be attending the ASBA AGM. ▪ Executive Assistant C. Hovde will register trustees and the Superintendent for the conventions. 	<p style="text-align: right;"><i>Executive Assistant C. Hovde</i></p>
VI	<p><u>Principal's Presentation</u></p> <ul style="list-style-type: none"> ▪ Principal H. Doram presented her report through a PowerPoint presentation. ▪ Students at Mother Teresa School have written to soldiers in Afghanistan. ▪ Students are involved in a "Get to Know You" program. Teachers learn the students' strengths and weaknesses in such classes as math and science. ▪ Older students within the school are paired with younger students and they read with each other. ▪ There is a new ECS program at Mother Teresa School. It operates Tuesdays and Thursdays. ▪ Within the classrooms, students are put into "pods". This allows students to learn to work in groups. ▪ The girls' volleyball team placed second in a tournament in Veteran. Students can join a team once they are in grade 6. ▪ Principal H. Doram took the board on a tour of Mother Teresa School. 	
VII	<p><u>Theresetta School Council</u></p> <ul style="list-style-type: none"> ▪ The Theresetta School Council presentation included teachers, the vice principal and parents from Theresetta School. They thanked the board for the opportunity to present. ▪ Theresetta School Council has asked for a joint action plan to be created, consisting of the parent council and the board, so Theresetta School can receive a new gym. ▪ The council informed the board of the disadvantages students at Theresetta School currently face due to the lack of an adequate gym. ▪ Limitations of the gym at Theresetta School include such things as: limited skill development for team sports due to the gym's smaller size, inaccessibility to students with physical limitations and disabilities, and school events such as Awards Night and the Christmas Concert cannot be hosted in the gym. ▪ Educational opportunities such as students officiating games and organizing a concession for fundraising are not available to Theresetta School students because the gym cannot be used to host home games or tournaments. ▪ Games are always played away from home and therefore this limits the parental and family involvement in the school's athletic program. ▪ Theresetta School council feels that a larger gym would facilitate more community involvement. ▪ The board suggested Theresetta School council write to their MLA expressing their concern for a new gym at Theresetta School. ▪ The board advised Theresetta School Council that the Theresetta New Gym is 	

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VIII	<p>ECACS's number one priority on the capital plan.</p> <p><u>Secretary-Treasurer's Report</u> The Secretary/Treasurer's report is attached.</p> <ul style="list-style-type: none"> ▪ Secretary-Treasurer I. Paulik informed trustees that a new lease agreement between Alberta Infrastructure and ECACS was negotiated for the premises leased to AADAC. The lease commenced October 22, 2006 and is for two years. Rent is \$28,580.26 per year. ▪ ECACS will finish three projects for AADAC. This includes replacing the bathroom flooring, repairing the stairs and shampooing the carpet, all by December 31, 2006. ▪ Board room lights were installed and two additional board room table sections have been ordered. ▪ ECACS has experienced a substantial drop in the divisional student enrolments. As a result, some schools have experienced a significant decrease in their instructional revenues, thereby necessitating budget cuts. ▪ Secretary-Treasurer I. Paulik informed trustees that a memo outlining "Budget Guidelines" was sent to all schools, advising administrators to balance their budgets. ▪ The revised budget is due by November 30, 2006. ▪ Business Manager K. Gau reviewed a spreadsheet with trustees that outlined the September 30 enrolment count for the schools within the division. 	
IX	<p><u>Superintendent's Report</u> The Superintendent's report is attached.</p> <ul style="list-style-type: none"> ▪ Superintendent S. MacKenzie informed trustees that the minister released the results for the PAT's and DER's on September 28, 2006. Administration will be reminded to inform their school council of the results. ▪ Superintendent S. MacKenzie has instructed Vince Ackerman to start with the surveys for the Gadsby and Stettler 4 x 4's. ▪ Superintendent S. MacKenzie and Business Manager K. Gau met with Doug Ramsay, Travis Hovland and Guy Smith, and Ray Battochio and Gordon Majeran from Clearview School Division to discuss the transfer of Waverly School. Superintendent S. MacKenzie informed trustees of the discussion that took place. ▪ Superintendent S. MacKenzie recommended the board get the modernization plan for Waverly School ready for tender, as per Doug Ramsay's recommendation. <p>Motion 2006-114: <i>Trustee M. Charlebois moved to approach Group 2 to begin the modernization plan for Waverly School. Motion carried.</i></p> <ul style="list-style-type: none"> ▪ Adjustments have been made to support staff and part-time teacher contracts to deal with changes in funding to schools. ▪ The Special Education Committee will be meeting on November 6, 2006. ▪ An apple was sent to each teacher within the division in recognition of World Teacher Day as well an email to School of Hope teachers. ▪ Sessions running for Professional Development days include: faith formation, PLC's, math at the K-3 and 4-6 levels, performance assessment, differentiated instruction and Daily Physical Activity. ▪ There are currently 20 School of Hope teachers registered for online Professional Development courses. ▪ Darrel Teeter will be working with Technology Director M. Larson on technology issues and the technology plan with an educational influence. ▪ Superintendent S. MacKenzie reviewed a "Letter of Concern" and "Letter of Reprimand" with the board to inform them of the format administration will be using to deal with staffing issues. 	
X	<p><u>Accounts Payable</u></p> <p>Motion 2006-115: <i>Trustee H. Loonen moved to approve the payment of all bills. Motion carried.</i></p>	

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	<p><u>ASBA Representative</u></p> <ul style="list-style-type: none"> ▪ Trustee J. Brady will attend the ASBA meeting being held on Friday, October 27, 2006. <p><u>ACSTA Director</u></p> <ul style="list-style-type: none"> ▪ Trustee L. Wasylik informed the board that it will cost \$535 for boards to now receive flights for the Yellowknife Conference in March 2007. <p><u>Negotiations</u></p> <ul style="list-style-type: none"> ▪ Nothing to report. 	Trustee J. Brady
XI	<p><u>New Business</u></p> <p><u>ASBA Governance</u></p> <ul style="list-style-type: none"> ▪ Trustee M. Ganser will continue to attend meetings and report back to the board. 	Trustee M. Ganser
XII	<p><u>In Camera Session</u></p> <p>Motion 2006-116: <i>Trustee C. Nichols moved to go in camera. Motion carried.</i></p> <p>Motion 2006-117: <i>Trustee D. Klein moved to come out of camera. Motion carried.</i></p>	
XIII	<p><u>Information Items</u></p> <p><u>Correspondence</u> Chairman Ganser reviewed correspondence with trustees.</p> <p><u>Trustee Concerns</u></p> <ul style="list-style-type: none"> ▪ St. Thomas Aquinas School held an Awards Night which Curriculum/Facilities Coordinator T. Koskie attended. Trustee D. Klein commented on the successfulness of the evening. 	
XIV	<p><u>Future Business</u> Date of the next regular meeting is Monday, November 27, 2006 at Central Office beginning at 4:00 p.m.</p>	
XV	<p><u>Adjournment</u> Meeting was adjourned at 10:35 p.m.</p>	

Respectfully submitted:

Chelse Hovde, Executive Assistant

Date

Approved:

Myron Ganser, Board Chair

Date