



+EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16

Regular Meeting - Minutes

Monday, January 23, 2006

Central Office

Board and Representatives:

Myron Ganser	Chair	Presiding
Harry Loonen	Vice-Chair	Present
Debra Klein	Trustee	Present
Larry Wasylik	Trustee	Present
Jim Brady	Trustee	Present
Mardy Charlebois	Trustee	Present
Chris Nichols	Trustee	Present
Rob Nichols	Trustee	Present

Administrators

Valerie Burgardt	Superintendent	Present
Stephen MacKenzie	Deputy Superintendent	Present
Iva Paulik	Secretary-Treasurer	Absent
Karrie Gau	Business Manager	Present
Chelse Hovde	Executive Assistant	Present

Guests

David Woodland	Mother Teresa Catholic School, Principal	Present
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<u>Item</u>	<u>Content</u>	<u>Action</u>
I	<p><u>Call to Order</u> Chairman Ganser commenced the meeting at 4:00pm. Opening Prayer –Trustee J. Brady Next month (February) – Trustee M. Charlebois</p>	Trustee M. Charlebois
II	<p><u>Consideration of the Agenda</u> Consideration of Agenda:</p> <p>Additions under New Business:</p> <ul style="list-style-type: none"> a) MLA Luncheon for Zone 23 b) Invitation from ATA c) Field Trip Request from St. Thomas Aquinas d) Meeting with BTPS e) Bullying Initiative f) BSS Invitation <p>Motion 2006-01: <i>Trustee D. Klein motioned to approve the agenda as presented. Motion carried.</i></p>	
III	<p><u>Review of Previous Minutes</u></p> <p><u>Minutes of December 19, 2005 Regular Board Meeting</u></p> <p>Motion 2006-02: <i>Trustee C. Nichols motioned to approve the minutes of the December 19, 2005 Regular Meeting as amended. Motion carried.</i></p>	
V	<p><u>Business Arising Out of Previous Minutes</u></p> <p><u>BSS Chapel Door</u></p> <ul style="list-style-type: none"> ▪ Superintendent V. Burgardt and trustee H. Loonen met with Darryl and Grant of ONPA and Dale of Davco Welding to discuss the progress of the chapel doors. Architects Darryl and Grant will do a mock up first to test the stability of the doors. Completion of the project is not to be expected until around Easter break. ▪ Trustee H. Loonen informed Darryl and Grant that costs from the project would 	

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	<ul style="list-style-type: none"> ▪ ECACS put a \$1,500 deposit down on the bus, with the total cost being \$39,000. ▪ Trustee M. Ganser will phone to ensure that decals are put on the bus while it's still in Edmonton. <p>Motion 2006-04: Trustee J. Brady moved to dispose of the old Stettler bus by public auction. Motion carried.</p> <p><u>Pension Litigation</u></p> <ul style="list-style-type: none"> ▪ Trustee M. Ganser will be in contact with Marilyn Walsh at (403) 627-3699 or welsch@telus.net for more information in regard to the Public Pension plan and Employee Benefit Plan. 	Trustee M. Ganser
VI	<p><u>Principal's Presentation</u></p> <p>Principal David Woodland thanked the board for the opportunity to present his report.</p> <ul style="list-style-type: none"> ▪ Mother Teresa Catholic School currently has 41 students attending the school. The enrolment includes 4 new grade one students and a family of 3 from Nova Scotia. ▪ Students from Mother Teresa participated in the National Terry Fox Run this year and raised over \$1,000. One student raised over \$300 herself. ▪ The monthly liturgical celebrations with Father Arlan are written by Principal David Woodland and the grade 5–9 students. ▪ Jr. High students planned a service project in the fall to help the survivors of the earthquakes in Afghanistan, India and Pakistan by raising \$1,200 in pledges for the Red Cross Relief Fund. ▪ Mother Teresa School offers piano lessons, a regular hot lunch program, annual Christmas concerts, reading and writing intervention programs, and modern playground facilities. ▪ Principal David Woodland informed that board that Halkirk Alumni donated \$12,000 to the school to renovate the stage area with new sound proof folding doors and new carpet. Mother Teresa, along with Christ-King Catholic School will be hosting Trickster Theatre in February. 	
VII	<p><u>Superintendent's Report</u></p> <p>Superintendent Burgardt's report is attached.</p> <ul style="list-style-type: none"> ▪ Trustees were given a copy of the 2005 AERR brochure to review. They are to reply to Executive Assistant C. Hovde with comments and suggestions. The brochure will be printed by ImagePress and will be given to each family in the school division. ▪ Revisions to Administrative Procedure 316 will be discussed at the February board meeting. ▪ Superintendent V. Burgardt reminded trustees of Administrative Procedure 307, Graduation Ceremonies and its' guidelines. Board members and divisional staff may not recognize or be part of any after grad activities. ▪ Superintendent V. Burgardt informed the board of a two day session that trains the front line people in the schools for threat assessment. The session could be held on March 28 and 29th at a cost of \$10,000. Superintendent V. Burgardt will do more research on the situation which will be further discussed at the February board meeting. ▪ Policies 13 to 19 will be reviewed in the regular board meetings to come. Trustees are to keep their copies and bring them to the February board meeting. <p>Motion 2006-05: Trustee M. Charlebois moved to include grades 4 to 6 in the bullying initiative. Motion carried.</p>	Superintendent V. Burgardt
VIII	<p><u>Deputy Superintendent's Report</u></p> <p>Deputy Superintendent's report is attached.</p>	

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	<p>Motion 2006-06: <i>Trustee C. Nichols moved to approve the following course for the 2005/2006 Junior High LDC: Games, Art Fun, Keyboarding, L.A., Research, Math, Problem Solving, Woodcarving and Home Ec. Motion carried.</i></p> <ul style="list-style-type: none"> ▪ January 31, 2006 will be the next day for Professional Development. 40 teachers from St. Jerome's and St. Thomas Aquinas will be in Vermilion participating in Differentiated Instruction. Blessed Sacrament will be participating in a Professional Learning Communities. ▪ Deputy Superintendent S. MacKenzie has been in contact with Group 2 to start the process for estimates on three options asked for by infrastructure. The three options would be cost of a gym in Theresetta Catholic School, a gym and modernization of the school, and a gym and a core school. ▪ Deputy Superintendent S. MacKenzie informed the board that "CROSS" was not sent out in December but will be sent out for the month of January on Wednesday, January 25, 2006. ▪ Smartboards will be in every school within the next 3 to 4 months. ▪ Deputy Superintendent S. MacKenzie, AISI Coordinator D. Cameron, Principal David Woodland and Vice Principal Tim Pochylko will be attending the CASS Curriculum in March. ▪ The Special Education Committee meets on Monday, February 6, 2006. Discussion will take place in regard to the outline of the regulations and procedures for Student Records. Mark Prefontaine, an Alberta Education Representative will be in attendance. ▪ Deputy Superintendent S. MacKenzie informed the board that he was in the process of making one general form that would be used for Work Experience within every school throughout the division. It will be completed for next year. ▪ A review of religion education has been started by Deputy Superintendent S. MacKenzie, which principals will be informed of at the January administration meeting. 	
IX	<p><u>Secretary-Treasurer's Report</u> Nothing to report.</p> <p><u>Accounts Payable</u></p> <p>Motion 2006-07: <i>Trustee H. Loonen motioned to approve the payment of all bills. Motion carried.</i></p> <p><u>ASBA Representative</u></p> <ul style="list-style-type: none"> ▪ Meeting this Friday for Zone 2/3 will take place at the Executive Royal Inn in Edmonton. Trustee J. Brady will be attending the meeting on behalf of trustee C. Nichols. <p><u>ACSTA Director</u></p> <ul style="list-style-type: none"> ▪ Blueprints will be in Kananaskis this year on April 25, 26, 27 & 28 with Father Penna. Principals should be encouraged to attend. One principal or vice principal should attend the conference. <p><u>Negotiations</u></p> <ul style="list-style-type: none"> ▪ Nothing to report. 	
X	<p><u>New Business</u></p> <p><u>MLA Luncheon for Zone 23</u></p> <ul style="list-style-type: none"> ▪ The MLA Luncheon will be held on February 24, 2006 at the Chateau Louis in Edmonton. Executive Assistant C. Hovde will confirm trustees' attendance before February 20, 2006. 	

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	<p><u>Invitation from ATA</u></p> <ul style="list-style-type: none"> ▪ Superintendent V. Burgardt will be attending the ATA luncheon on March 9. <p><u>Field Trip Request from St. Thomas Aquinas</u></p> <ul style="list-style-type: none"> ▪ St. Thomas Aquinas is requesting permission to take the students in grades 4 to 12 on a Ski Trip to Table Mountain in North Battleford, SK on Thursday, February 2, 2006. <p>Motion 2006-08: <i>Trustee H. Loonen moves to approve the ski trip to Table Mountain in North Battleford, SK for grade 4 to 12 students in St. Thomas Aquinas School, provided that the field trip policy requirements are met.</i></p> <p><u>Meeting with BTPS</u></p> <ul style="list-style-type: none"> ▪ Deputy Superintendent S. MacKenzie and trustees M. Ganser and J. Brady will attend a meeting with BTPS in regard to the Vermilion Outreach. Trustee M. Ganser will contact Brent Romanchuk to set a date for the meeting. <p><u>Bullying Initiative</u></p> <ul style="list-style-type: none"> ▪ Discussed within Superintendent V. Burgardt's report. <p><u>BSS Invitation</u></p> <ul style="list-style-type: none"> ▪ The Social Justice Committee from Blessed Sacrament School has invited board members to a presentation in the gym at 12:30 pm on February 14, 2006. The committee has raised \$25,000 through card sales, an auction, a donation made by Rainbow of Hope and through personal donation during advent for an HIV/AIDS project in Johannesburg, South Africa. The cheque for \$25,000 will be presented to the Mennonite Central Committee. 	
XI	<p><u>In Camera Session</u></p> <p>Motion 2006-09: <i>Trustee M. Charlebois motioned to move in camera. Motion carried.</i></p> <p>Motion 2006-10: <i>Trustee D. Klein moved to move out of camera. Motion carried.</i></p>	
XII	<p><u>Information Items</u></p> <p><u>Correspondence</u> Chairman Ganser reviewed correspondence with trustees.</p> <p><u>Trustee Concerns</u></p> <ul style="list-style-type: none"> ▪ Trustee D. Klein will be attending the AISI Conference with AISI Coordinator D. Cameron in February. ▪ Trustee M. Charlebois suggested a joint meeting with BTPS to discuss bussing concerns. Trustee M. Ganser will suggest a transportation meeting with BTPS during the meeting in regard to Vermilion Outreach. <p><u>Future Business</u></p>	
XIII	<p>Date of next regular meeting is Monday, February 27, 2006 in Vermilion at St. Jerome's School. The meeting is scheduled to begin at 4:00pm.</p>	
XIV	<p><u>Adjournment</u> Meeting was adjourned at 10:30 pm.</p>	

Respectfully submitted:

Chelse Hovde, Executive Assistant

Date

Approved:

Myron Ganser, Board Chair

Date